

YMCA of San Joaquin County
Lions Pride and Little Rascals Preschool Agreement

The YMCA of San Joaquin County strives to provide a caring and nurturing environment for all children entrusted to our care. We believe that our child care program should provide opportunities and experiences that stimulate your child's physical, social, emotional, and educational growth. We all work together to provide flexibility to meet unique needs of you and your child(ren) to help them develop to their fullest potential.

Honesty, Respect, Caring, and Responsibility are the foundations for YMCA's work with our families and communities. We offer a program that based on the Creative Curriculum for 3-5 year olds. We also use Scholastic's Clifford the Big Red Dog to support our themes.

Admission Interviews: All children will be admitted and treated equally without regard to race, religion, color, national origin, or ancestry. An interview with parents and child to be enrolled is required. Please call the preschool to set up a time that is convenient for you. Please bring all completed forms at this time. This includes the signed Admissions Agreement, Notification of Parents Rights, Personal Rights, Identification and Emergency Information, Consent for Emergency Medical Treatment, Child's Pre-Admission Health History, Physician's Report, all immunization records, and a completed Intake Form.

Immunization Requirements: Children must be immunized against Polio (3), Measles, Mumps, Rubella (1), Diphtheria-Pertussia-Tetanus (DPT-4), HiB, Hepatitis B, and Varicella. You may also sign a statement giving reason for exemption.

Illness: I understand that I will be contacted should my child become ill while at preschool. I agree to pick up my child promptly upon notification. I also understand that my child cannot attend preschool on a day in which he/she is ill, as defined in Parent Handbook. I also understand that I must inform the preschool within 24 hours, or the next business day, after my child or any member of our immediate family has developed any communicable disease.

Sign-In/Sign Out: Please use your full signature and just initials when signing in or out your child. We assume responsibility when you sign in, and you assume responsibility when you sign out. I understand that my child will be released to only myself, a legal guardian, the other parent (except if prohibited by a court order), and to those persons whose names I have listed on my Child's Emergency Information form. Please inform staff if someone other than your child's parent/guardian is to pick up, even if they are listed on the form so that we are aware of this. The designated person will be required to show a picture ID.

Emergency Contacts: I understand that I am required to maintain at all times a current emergency contact number (myself) and an alternative number. I understand that in the event of an emergency, for which I, or my emergency contact number, cannot be reached, staff may contact the Police Department or other

Change of Information: I understand that it is my responsibility to inform the Preschool of any changes to the information on the Emergency Information Form and to keep us updated with new contact numbers.

In the Event of an Emergency: In the event of an emergency, if I cannot be reached, the Preschool has my permission to contact the physician(s) listed on my child's registration forms, or have my child transported to a local hospital for care. I will not hold Lions Pride, Little Rascals, or the YMCA of San Joaquin County or their employees liable. I understand that I am responsible to all costs incurred.

Violent or Unsafe Behavior: I understand that I may be contacted should my child display violent, unsafe, or continually inappropriate or disruptive behavior. I agree to pick up my child promptly upon notification.

Lunches: Lunches are to be provided my parents/guardian. Please provide a healthy meal for your child. Staff is able to heat up items in our kitchen microwave.

Snacks: A mid-morning and mid-afternoon snack will be provided by the preschool. Snacks will meet State guidelines and will include milk and water.

Naptime: Naps will be taken from 12:00pm to 2:00pm. Children who do not wish to nap will be required to do a quiet activity on their cot. Please provide your child with a blanket/pillow and if you wish a favorite stuffed animal to comfort him/her.

Rights of Licensing Agency: The Department of Social Services Licensing Department has the authority to inspect as specified in the Health and Safety Code Sections 1596.852, 1596.853 and 1596.8535. They have the right to interview children attending the preschool or its staff without prior consent. This authority includes the right to inspect, audit, and copy the child's records upon demand during normal business hours.

Lions Pride and Little Rascals Closings: Labor Day, Lincoln's Birthday, Presidents Day, Martin Luther King Day, Veterans Day, Thanksgiving (Thursday and Friday), Christmas Eve and Christmas Day, and New Years Eve and New Years Day, 4th of July, and Memorial Day. Monthly tuition remains the same regardless of the holiday. Scheduled attendance days are not changeable due to a holiday.

LUSD has the right to close the classroom for any reason. This may be due to cleaning, spraying, etc. We will try to notify parents as far in advance as possible and dates will be posted.

Professional growth is important to quality child care and staff may need to schedule a closing for a training or class.

Changes to the Parent Manual: There will be a 30 notice to any changes made in the Lions Pride or Little Rascals Parent Manual.

Termination: When terminating child care, parents are required to submit a 30 day written notice to the YMCA. The YMCA has the right to terminate the Child Care Agreement if a situation arises, where conflict occurs between parent and staff and it is in the best interest for both parties.

Terms of this Admission Agreement: This admission agreement is valid for the 2012-2013 preschool year, or if parents withdraw enrollment within 30 days written notice.

Financial Policies: There is an annual registration fee of \$125.00 per family. This fee is non-refundable and is payable at the time of registration.

Tuition and Fees: Monthly program fees are due on the first (1st) day of each month. Payment will be considered late after the third (3rd) day. A fee of \$10.00 per day will be assessed starting the fourth (4th) day. After seven (7) business days the child will be terminated from the program, unless other arrangements that have been made. There will be a fee of \$25.00 for any returned checks and after the second (2nd) returned check only cash payment will be accepted. Fees are based on enrollment, not attendance, so there are no fee adjustments due to non-attendance. Late fees will be charged if your child is picked up after their scheduled time. The fee is \$1.00 for every minute.

Please check a plan:

Full Day 7:00 am to 5:30 pm

5 days	_____ \$575.00 per month
3 days	_____ \$385.00 per month
2 days	_____ \$305.00 per month

Preschool 8:00 am to 11:00 am

5 days	_____ \$385.00 per month
3 days	_____ \$270.00 per month
2 days	_____ \$230.00 per month

Priority will be given to 5 day enrollments

I have read and understand the terms and conditions related to the YMCA Lions Pride and Little Rascals Preschool Parent Manual and the Child abuse and Neglect Reporting Policies. I agree to abide by the rules, terms, and conditions stated in this parent manual, including the refund policy and policy handbook changes. I also understand that all forms are due on the first (1st) day of the child's attendance, immunizations will need to be current (shot record included) and that the Physicians Report is due within 30 days of enrollment. Parents will be given a 30 day notice of any changes or modifications to the parent manual and a new admissions agreement will be required at that time.

Child's Name _____

Signature of Parent of Guardian _____

Signature of Preschool Director _____

Date _____